

City Manager's Office
Status and Information
November 11, 2016



* * * *Of Note* * * *



November 13 - December 18, 2016

During Downtown Bay City's *Sundays in the City* there are so many ways to enjoy the sights, sounds and joy of the season. Our historic, riverfront Downtown shines brightly with beautifully decorated unique shops, one-of-a-kind eateries and numerous entertainment options. Over the years this event has become a holiday tradition for the entire Great Lakes Bay Region and beyond!

Manager's Office

United Way Campaign

The City kicked off its United Way Campaign the last week of October. For employees who are donating for the first time, payroll deductions will begin with the first pay in January and run through December.

City Manager Finn delivered a letter to all employees either via email or through an attachment to the paystubs. An excerpt from the Manager's letter is as follows:

"As a City organization, I have seen how much you and your fellow employees care about our residents to whom we provide daily services. As employees of Bay City we have and continue to work hard for the continued betterment of our City and its residents. Whether you live in Bay City or somewhere outside our City limits we all affect the type of community Bay City is and will become. In a short time our local United Way campaign will begin providing all of us with an opportunity to make a donation which will promote the public good in Bay City.

For those that have donated in the past, thank you. If you have not, I ask that you consider a small donation. I am asking you to join me in making a donation to the United Way. If every employee contributed \$2.50 per paycheck (cost of a deluxe cup of coffee) the City could raise \$18,525. If you are in a position to donate more than \$2.50 that would be greatly appreciated. What a difference your donation could make to so many people in our community. Your gift stays right here in Bay City/Bay County and can help improve the lives of our most in-need residents."

United Way Contribution Forms may be delivered to Amy Schabel (City Hall-Room 207), who serves as our Campaign Coordinator. Thanks to the employees that have responded and for those who haven't there's still time!

Bay County Land Bank hires Executive Director

At the November 10th meeting of the Bay County Land Bank, the Board members approved a contract with AKT Peerless and Shellene Petrowski will serve as the Executive Director to the Land Bank for the next 12 months.

Wellness Committee sponsors first ever Employee Health Fair



Healthy food was on tap for the 90 employees that attended the Health Fair. Twenty vendors and/or representatives participated.

Representatives from the Bay Area's Runners Club, Headbands by Raquel, BC Fitness, Bayshire Academy (free Chair Massages), McLaren Bay Region (Blood Pressure Screening). Also Brown & Brown Insurance, Blue Cross and Lincoln Financial. Tropical Smoothie gave free Smoothie samples, Pampered Chef, Tastefully Simple, Arbonne, Younique, Handmade Soaps from Lemon & Limes, Wackerly Chiropractic, Public Safety was represented along with Energy Optimization from the Electric Department.



Wellness Committee members:
Susan Knochel, Dana Muscott,
Neil Harrelson, Laura Anderson,
Amy Schabel, Kurt Hausbeck.
Missing: Debbie Kiesel



Community Development

Grants Administration

The Community Development Department completed demolition of four houses this week.



235 N. Jefferson Street
Demolished by Dore Contracting



408 W. Midland Street
Demolished by Bolle Contracting



Staff is working with the Michigan State Land Bank to possibly demolish two or three more structures as the original four projects came in under budget



Electric Department



Sidney Sub Fencing

Bay Farms has completed upgrades to the Sidney Street Substation fence. New micromesh fencing has been installed along with wildlife guard at the top of the fence to



assist in the prevention of wildlife (squirrels, raccoons, etc.) gaining entry into substations. Wildlife is a top cause for outages which accounts for 39% of the unscheduled outages January – October 2016. The new fencing will aid in wildlife entry control and provide additional security.

Legislation

The Michigan Senate has passed two bills (SB437 and SB438) which are designed to amend Public Act 295. Public Act 295 which was enacted in 2008 is the clean, renewable, and efficient energy act. Highlights of the bills include 35% of the state's electric needs be met through a combination energy waste reduction (efficiency measures) and renewable energy by 2030, raising the current renewable energy requirement from 10% to 15% by 2021, establishing a Green Pricing Program to allow customers to request a certain portion of their energy come from a renewable source, and revamping net metering rate structures.

Information Technology (IT)

This week IT staff upgraded the City's internet connection to fiber internet. This will greatly increase the speed and reliability of the connection. As part of the upgrade staff also upgraded the City's back up connection further ensuring up time.

Public Safety

Support Operations Division

The Detective Bureau investigated a larceny of a wallet in which a McDonald's employee was on his break and left his wallet near the cashier's counter. Three patrons came into the McDonald's Restaurant and one of them stole the wallet. The Detective Bureau reviewed the video surveillance and placed still photos on the squad room table to identify the suspect and patrol officers identified one of the subjects. A detective was interviewing the subject and the suspect came out of an adjacent room and confessed to the detective that he committed the crime.

The Detective Bureau investigated a breaking and entering in which a man had his home broken into and several bottles of alcohol were stolen before his alarm went off and scared the suspect away. Fingerprints were lifted and sent to the MSP crime lab and came back with a hit on a local suspect. A detective interviewed the suspect and obtained a full confession from him.



On Sunday, November 6, 2016, **Public Safety Officer Brandon Murphy** received the Crusader for Freedom Award by the Bay City Branch of the NAACP at its 60th Annual Freedom Fund Banquet at the Scottish Rite Masonic Temple, 614 Center Avenue, in Bay City.

Public Works

James Clements Airport

A structural evaluation of the Main Hangar at James Clements Airport is being performed by MacMillan Associates Consulting Engineers. The purpose of the study is to evaluate the physical condition and structural integrity of the hangar to determine if any changes have occurred from the last evaluation that was conducted in 2004. This study will insure that the hangar continues to meet building code requirements and support current uses and occupancy. The study is scheduled to be completed at the end of this month.

The Hangar was constructed in 1930 and is primarily used for storage of seaplanes and maintenance equipment. Office space on the east side, houses a pilots lounge which is a licensing requirement for the airport. The hangar is also used for the Valley Aero Clubs Annual Father's Day Fly-in and Pancake Breakfast event held each June.

As part of the Airport Layout Plan Update, Mead & Hunt has completed a study to evaluate options for bringing Runway 5/23 into compliance with FAA standards pertinent to Runway Safety Areas (RSA). Safety areas are surfaces surrounding the runway suitable for reducing the risk of damage to aircraft resulting from an undershoot, overshoot or excursion from the runway. The length of RSA's on both ends of Runway 5/23 do not meet current FAA standards and cannot be easily extended due to the physical constraints posed by the Saginaw River and M-13.

To meet current design standards, the runway would need to be shortened from its current length of 2600' to 2200' and reduced in width from the the present 75' to 60'. Pilots at the airport have expressed serious concerns regarding the safety of a shorter and narrower runway. The study completed by Mead & Hunt concludes that reasonable and feasible options do not exist to extend the RSA's and requests a waiver of these standards for future repair and or replacment of the runway. Additionally, the study recommends the width of the runway be preserved to accommodate aircraft with conventional landing gear, a.k.a. "taildraggers", which are navigated from side to side while transiting the runway due to the inability to see over the nose of the aircraft.



The report will be submitted to the FAA in the near future with the hope of receiving a waiver of current runway design standards and preserving the existing dimensions of the runway.



A project was completed this week to fill 5000 Lineal feet of cracks in the airport apron with a heated rubber sealant. The work was performed by a private contractor and constitutes preventative maintenance that will significantly extend the life of the pavement.

Parks Division

Renovation is underway on the Bicentennial Commons Park landscape located to the west of the Comfort Inn (former Bay City Inn). The property is highway right-of-way owned by the State of Michigan. Operators of the Comfort Inn initiated the project and have been assisted by the Parks Division to develop a landscape plan and secure permits from MDOT to perform the work. The cost of renovating the landscape is being funded by the Comfort Inn; who will also be responsible for all future grounds maintenance.



The project involves the removal of evergreen and deciduous trees and shrubs; many of which were aged and declining. The trees have been replaced with a commensurate number of new deciduous ornamental and shade trees; along with shrub plantings surrounding the Revolutionary War Memorial. This renovation is expected to significantly enhance the quality and attractiveness of the landscape; and complement the building and site improvements at the Comfort Inn.

Street Department

Realignment of traffic lanes were completed on October 31, 2016, at Columbus Avenue and Saginaw Street.



Construction Engineering Services

2016 Construction Project Status

Downtown Street Resurfacing – Street Resurfacing is complete on all streets west of Adams in the Downtown except for Washington and Center Avenue which were completed last fall. Also included were 5th Street from Adams Street to Madison Avenue and the Water Street widening work (6th to 5th Street) to accommodate new angle parking. The work has been substantially complete and recently painted.

Madison Avenue, Columbus to McKinley - This project utilizes BCATS Surface Transportation funding; and is an MDOT Local Agency Project. The work includes a full reconstruction of the roadway with curb and gutter; including watermain crossing replacement, storm sewer improvements and new water service leads. Portions of the sidewalk are being replaced and new ADA compliant ramps are being installed at the intersections. Traffic is detoured throughout the project; but businesses remain accessible from side streets. Shaw Contracting is the prime contractor on the project. At this time; the concrete work is substantially complete, with asphalt paving expected to be complete by November 15, 2016. The project will be completed later than expected due to encountering poor soil conditions and old pavement. The base has now been stabilized and paving is in progress.

Mulholland Watermain Replacement, Columbus to 16th – This project includes replacement of the watermain along the full length of the street adjacent to the McLaren Bay Region Hospital. In conjunction with the watermain work, the street will be repaved. The street paving is being funded by McLaren Bay Region Hospital; as it owns Mulholland Street. A MDEQ permit for the watermain has been secured. The project is being bid along with the construction of the City Hall Parking lot project

noted herein. Construction on Mulholland Street is expected to be complete by November 15, 2016. The concrete and grading work is complete and asphalt paving is expected in the next few days.

City Hall Parking Lot improvements - This project includes expansion of the parking lot by complete removal of the Electric substation, new curbing, pavement, landscaping and an improved Saginaw Street pedestrian crossing. The parking lot design includes landscape islands which allow space for landscape plantings to be bid separately. The Pedestrian Island is in progress with completion expected by November 18, 2016.

Sidewalk Repairs - Sidewalk repairs funded by CDBG, special assessments and City funds continue. All work for the 2016 season is expected to be completed on these contracts within the next month. The 2017 Sidewalk Program will be developed over the Winter with construction beginning in late Spring.

Trumbull Sewer Repairs, Columbus to 10th Street – This project includes sewer repairs, watermain service replacement and full depth restoration of the roadway. Utility work is complete; however, concrete work, grading and paving is expected to be complete by the end of November.

Capital Improvements planned for the 2017 construction season currently under design:

Patterson Avenue Reconstruction, Marquette to Smith – This project includes pavement, watermain and storm sewer work with Federal funding. The design is being completed by Hubble Roth and Clark. Construction is expected to take place during the Summer of 2017.

Midland/Vermont Curve Resurfacing, Wenona to McKinley – This project includes resurfacing the roadway with Federal funding. The design was completed by Rowe Engineering and Shaw Contracting was the low bidder in the MDOT November letting. Construction is expected to take place during the Spring of 2017.

Midland Business District Improvements, Henry to Litchfield – This project includes street reconstruction from Henry to Walnut Street as well as new sewer, watermain, sidewalk and street lighting. Street resurfacing from Walnut to Litchfield Street will be included. The project is being funded with water and sewer utility funds, TIFA funding and undesignated State funding. The design is being completed by Rowe Engineering. Construction is expected to begin July 10, 2017.

Independence Bridge Repairs - This project includes replacement of the Bascule span deck grating, span stringers and sidewalks. OHM is designing project; with construction is expected in the Fall of 2017 and the Winter of 2018. The project is being funded with Federal, State and local funding.

Wastewater Treatment Plant

As required by the National Pollution Discharge Elimination System (NPDES) permit, tertiary carbon filter samples were collected to test for possible PCB contamination and sent for analysis.

Status and Information Memo
November 11, 2016

The annual sampling of each carbon bed out of the tertiary filters for the iodine number and ash weight was also completed and sent for analysis.

The monthly preventive maintenance on the Ultraviolet disinfection process was completed. This task includes checking all 192 ultraviolet bulbs for any damaged seals, removing any ferric chloride from the protective sleeves, changing burned out bulbs and refilling all the reservoirs with cleaning solution for the automatic wipers.

The new sodium hypochlorite pumps have arrived on site. These pumps will replace the pumps in #4 Retention Treatment Basin which are the original pumps installed almost 40 years ago.

RCL Construction is at #3 Retention Basin working on restoring the lawn around the new fence that was installed around the basin.