

City Manager's Office
Status and Information
February 19, 2016



*** *Of Note* ***

Wednesday, March 2, 2016
8:30 am - 11:00 am - City Hall
1:00 pm - 3:30 pm
Bay City Light and Power
Blood Drive on the Bus!

Now is a great time to give blood. Patients in Michigan hospitals need blood 24/7/365.

Attempt to donate and you could win a \$100 Meijer Gift Card!

APPOINTMENTS PREFERRED
For questions or to sign up contact (866) MIBLOOD (642-5663) or go to miblood.org.

Michigan Blood
MI blood saves lives.[®]

FOR APPOINTMENT: miblood.org or 1-866-MIBLOOD (642-5663) | A nonprofit blood bank serving Michigan hospitals since 1952.

Manager's Office

Senator Green called the City Manager and advised him that Senate Bill 105 was proceeding well. It is at the Appropriation Committee in the House. Senator Green spoke to the Chair of Appropriations and he does not see any problem with the bill moving forward. The Senator is optimistic about the legislation passing. He promised to keep the City advised as it continue to move forward.

Building Code Enforcement

The Building Code Enforcement Department is pleased to welcome Mr. Thomas Winters to the staff. Tom will be acting as our Weed Enforcement Officer this season and also helping both Neighborhood Services and our department with a special project regarding abandoned signage. Tom is retired from the Navy and is very active as a volunteer at the USS Edson.

Information Technology (IT)

This week staff attended the kickoff meeting with CivicPlus to start the City's website redesign project. This is a perfect opportunity to improve customer service to our citizens. The website will be designed so that it is easier to use and consolidate several services that staff use to keep the public informed. This will include things like the newsletter, customer request submission, event calendar and many others.

Public Safety

Law Enforcement Division

This week a public safety officer attended a Conducted Electronic Weapons course in East Lansing. The course teaches police administrators, supervisors, and training officers CEW law as it applies to Michigan police officers and agencies. Attendees will gain a basic understanding of the legal aspects of CEWs, how to formulate CEW policy, and conduct CEW training consistent with current Michigan and Federal law.

Director Cecchini presented to the Great Lakes Bay Regional Leadership Program regarding the City's Department of Public Safety.

Fire Operations Division

A new round of Pumper Apparatus Driver/Operator class has begun for ten Public Safety Officers. The class will run for 8 weeks, from February 17th through April 27th.

Public Works

Preparations are being made to kick off the design process for the proposed children's play area project following City Commission approval of a Professional Services Agreement with OHM Advisors of Saginaw, Michigan. This project will serve as a replacement for the Imagination Station play area, which was removed last spring due to general deterioration, safety concerns and arsenic soils contamination.



A selection process was organized to evaluate ten potential properties for this project. All properties were publicly owned and eight were centrally located within the community. Four acres of open space southeast of the Trombly House in Veterans Park received the highest ranking through the selection process, and was initially identified as the preferred development site. When soils testing revealed contamination on that property, the next highest ranked site in Bigelow Park and was chosen for this project after testing negative for contaminants.

City Staff and the project steering committee are preparing to meet with the design consultant to plan and organize a process to refine the project scope, gather information and solicit public input. Identifying user needs through public input is a critical part of the planning process, and will involve organizing unique opportunities for participation in developing the conceptual design. Since children in particular will be the primary users, it's intended that they have a strong voice in the development of the plan.

Development of the play area design, along with plans and specifications needed to bid and construct the improvements, is expected to take approximately eight and one-half months. If fundraising efforts are successful, it's anticipated that construction of the improvements will begin in 2017.

Water Metering Department

For the Month of February, the Meter Dept. has changed out 14 meters for the AMI project.

Staff also met with the Manager of the Big Boy Restaurant on Euclid to perform their *after-hours* industrial AMI water meter upgrade so as to not disrupt their daily operations.

Water Distribution Department

For February 2016 we've responded to the following 9 water main breaks;

<u>Location</u>	<u>Size</u>	<u>Year Installed</u>
E South Union & Dewitt	6"	1960
1693 Cass	6"	1953
1809 S. Farragut	6"	1931
1089 S. Farragut	6"	1931
1805 S Farragut	6"	1931
2001 S. Farragut	6"	1931
1800 Fremont	6"	1940
301 W Smith	4"	1950

Water Distribution is actively removing 20 lead services on Johnson Street from Center Avenue to 2nd Street, in preparation for the 2016 spring Street Resurfacing project. The Water Department will also work in the Downtown area along on Water Street from 6th Street to the alley between 5th and Saginaw Streets. These streets are slated to be resurfaced early this spring prior to the Tall Ships arrival.

Water Distribution / Water Metering

Water Department Staff have been working with the Bay Area Water Treatment Plant and the surrounding communities to design a plan for Lead & Copper testing. This will be the first round of Lead & Copper testing this facility has gone through as the new Water Purveyor. Staff has prepared a list of City customers to be contacted to see if the customers are willing to participate in this activity for the City of Bay City. The bottles will be dropped off to the customers on March 8th and will be picked up on March 10th to be returned to the Water Plant which will send them to the Lab for testing.

Streets & Sanitation Department

On Wednesday, February 17, 2016 the Street and Sanitation Departments joined McLaren Bay Region EMS and the Bay County Sheriff's Department at the State Street Academy, for the completion of the pre-school program's unit on "public helpers". The kids were able to get a hands on look at some of the equipment the City uses on a daily basis. The kids were given an overview of the trucks and some safety pointers to stay out of harm's way when they see City equipment in action.



This was a huge hit with the kids and staff thoroughly enjoyed participating in this event. Staff looks forward to returning in the future to help out again.



Wastewater Treatment Plant

Administration:

A meeting was held at the WWTP on Thursday, February 18 with Mick Jones from Tetra Tech and Ken Hansen from the City's Information Technology department to discuss the plans and specifications for updating the Supervisory Control and Data Acquisition (SCADA) system at the WWTP. The City's current software, hardware and programming is over fifteen years old.

Operations/Maintenance:

The south backwash pump was taken out of service after determining the pump was not putting out any flow. This pump is one of three pumps that pump the backwash flow from the carbon units in the tertiary building into the backwash clarifier which is located outside the building. The pump will have to be pulled and inspected to determine the cause of the problem.

Started again on the monthly preventive maintenance on the UV disinfection system, which consist of checking and cleaning all 192 bulbs and sleeves, replacing burned out bulbs and refilling all the automatic cleaning reservoirs with cleaning solution. The monthly inspections of the units were put on hold until the replacement parts arrived from Trojan Technologies which is located in Ontario, Canada.