

City Manager's Office  
Status and Information  
August 12, 2016



\*\*\* *Of Note* \*\*\*



### Manager's Office

#### Central Michigan University (CMU) Announces Plans to Locate New Incubator in Bay City

Central Michigan University (CMU), a business incubator headquartered in Mt. Prospect has announced plans to expand into Bay City. The new Incubator will be located in the Uptown Development in the same office building that Michigan Sugar recently moved its' Corporate Headquarters into. The current plans are to open the new Incubator in January 2017. The CMU Incubator initiative will bring together experts from higher education and the private sector, to help startup and existing businesses grow and create jobs. This is great news for our City.

#### Draft Housing Received

The City is in receipt of the draft Housing Study that when finalized will become an important part of the City's new Master Plan. Once the draft is finalized, it will be sent out to the Mayor and City Commission, as well as the Planning Commission and the Housing Commission. City Staff is currently working with the consultant that prepared the Housing Study to schedule a presentation of the report once it is completed and sent out.

### Just for Fun...

**Tuesday – August 16**

*Movies in the Park*

Wenonah Park at dusk

featuring "Cars"

**Wednesday – August 17**

*Young People's Summer Series*

Wenonah Park @ 11:00 am

featuring "Richard Paul the Ventriloquist"

**Wednesday – August 17**

*Wednesdays in the Park*

Wenonah Park @ 7:00 pm

featuring "Steven Armstrong & the 50 cent Beer Band"

**Thursday – August 18**

*Thursdays at Uptown*

Uptown Plaza @ 6:00 pm

featuring "The String Thing"

**Friday – August 19**

*Fridays at the Falls*

3<sup>rd</sup> Street Waterfall Park @

6:00 pm featuring "A Pair of Aces"

**ALL events are FREE!**

## Community Development

### **CANA Preservation Award Program**

Bay City's Center Avenue Neighborhood Association (CANA) is accepting nominations for the CANA Preservation Award Program. Preservation-minded homeowners in the City of Bay City can be nominated for exterior restoration and rehabilitation projects in each of 3 categories that recognize exterior project completion, entire structure rehabilitation and personal achievement. For complete rules and regulations please visit the CANA website at [www.CANABayCity.org](http://www.CANABayCity.org). Written requests for program information may be sent to CANA – Award Nomination, PO Box 839, Bay City, MI 48707-0839.

### ***Building Code Enforcement & Rental Housing***

#### **Settlement Payment Received – 620 N. Sherman Street**

On June 11, 2014, the City requested that the Historic District Commission issue a "Notice to Proceed" authorizing the demolition of the home located at 620 N. Sherman Street in the Center Avenue Historic District. This home had not been maintained for many years, it was in such disrepair and overrun with cats that the only solution was demolition. The Historic District Commission approved a finding of "demolition by neglect" and on November 11, 2014, the home located at 620 N. Sherman Street was demolished per a court order due to lack of maintenance and neglect. The property owner was billed \$14,178.00 for the demolition of this property; however, the bill was never paid. In the meantime, the Building Code Enforcement staff in conjunction with the City Attorney, Neil Wackerly, filed and was granted a court order on February 29, 2016, ordering the property owner, Mr. John Wald, to pay restitution to the City of Bay City for all demolition costs including any attorney fees. On August 10, 2016, the City of Bay City received a check in the amount of \$14,223.47 for all demolition costs and attorney fees. The Special Assessment that was placed on the property due to lack of payment will now be removed and the filed closed as complete.

## Electric Department

### **Tree Removal Contractor**



Alpine Tree Service is the Electric Department's newly contracted tree removal service. Alpine won the contract out of four potential bidders. The company is based out of Newaygo and provides professional, environmentally friendly service. The first batch of trees Alpine will be working on is the removal list procured from the tree asset inventory performed



by DRG. Alpine will also be bringing in equipment to remove brush

and small trees in utility right-of-way to clear primary lines near East Salzburg Road, Amelith Road and Englehardt Drive near the I-75 interchange.

Tree removal can be dangerous business. The tree trunk shown above was removed on the 100 block of N. Monroe Street. The area where the heartwood and pith (the guts) would typically be was hollow and filled in with honeycombs.

### **26<sup>th</sup> Street Substation Fencing**

Saginaw Valley Fencing Company completed installation of the fencing surrounding the 26<sup>th</sup> Street Substation. The existing fence at the substation was deteriorating and did not have safety measures for animal intrusion. The contractor also upgraded the customer's fence at no charge as part of a neighborhood beautification incentive. The new fence is a micromesh chain link with a 24" cap of Lexon (clear plastic) to help prevent wildlife (squirrels) from entering the substation.



## **Public Safety**

### **Patrol Operations Division**

The annual rifle qualifications were held at the Auburn Firing Range. Both Public Safety Officers and Patrol Officers are required to complete the yearly training and qualification to remain proficient in the rifles operation.

### **Fire Operations Division**

On August 8<sup>th</sup>, on-duty fire suppression personnel at Station #1 were presented with a Quality Service Opportunity. A woman entered the station that afternoon indicating her vehicle had stopped working as she was driving on N. Lincoln Street, just outside the station. A captain and a driver/engineer assisted the woman, pushing her vehicle to a secure location until it could be examined.

### Support Operations Division

The Detective Bureau is investigating a credit card fraud case in conjunction with the Kent County Sheriff's Office. The victim of the fraud lives in Kent County and the fraudulently purchased items were sent to an address in Bay City. The suspect was interviewed and she denied making the fraudulent purchase and also denied taking the items in. The case is still under review.

### Community Policing Unit

On Saturday, August 6th, Community Policing Officers were at the A&W located at 301 Lafayette Avenue. Over 100 children's identification cards were made and numerous car seats were inspected for proper installation. Thanks to generous donations from the community \$388.94 was raised for next year's Youth Leadership Academy! Thanks to A&W for having us!



On Tuesday, August 9th, community policing officers participated in the Columbus Avenue CDC's block party at the Bay County Market. Citizens were able to stop by to check out patrol cars, fire trucks, an ambulance, play some carnival games and grab a snack.



## Public Works

### *Parks, Buildings & Grounds Division*

Liberty Harbor Marina is having one of the best seasons in recent years. Lower fuel prices, better economic conditions and a great lineup of special events this summer helped increase both transient and seasonal occupancy in the marina.

All 50 seasonal slips were leased this summer and transient boaters accounted for an additional 243 slip rentals since the marina opened in May. Transient boaters stayed in the marina for an accumulated total of 635 days. Revenues for transients thru July amounted to \$36,738.00.



Parks employees recently striped one of the tennis courts at Carroll Park for Pickleball use. Pickleball is a cross between badminton, tennis and table tennis. Equipment includes wood paddles and a polymer ball similar to a wiffle ball. While the rules are similar to tennis, the court dimensions are smaller. Since the net height is the same for both activities, it's become a common practice to overlay Pickleball courts on standard tennis courts. That practice not only expands the use and value of the courts, but also eliminates the cost of constructing special purpose facilities.

This project has been a cooperative effort with the Bay County Community Center Staff to expand Pickleball opportunities. The Community Center gymnasium provides indoor courts on a limited basis, but no outdoor facilities were available in the City. Pickleball is a rapidly growing sport and is especially popular with older adults.



## ***Streets/Sanitation/Fleet Department***

### ***Bridges***

**New "No Wake" signs in the Uptown Bay City area were put up this week.**



## **Wastewater Treatment Plant**

### **Administration:**

The monthly operating report (MOR) for the month of July was submitted to the Michigan Department of Environmental Quality (MDEQ).

### **Operations/Maintenance:**

Monthly inspections of the primary effluent, tertiary, and backwash pumps was completed this week.

Performed preventative maintenance on both UV banks, changing out a total of eight burned out bulbs between both banks.

Exercised the plants emergency generator by running the plant processes on generator power for about 2 hours.

Contractor John E. Green remains on site replacing the sodium hypochlorite pumps in Retention Treatment Basin #5.

Started removing spare parts off the decommissioned Water Plant's emergency generator from the old Water Plant. We will need to schedule a day so KEI Controls and help remove the control panels.