

City Manager's Office
Status and Information
December 2, 2016



**** Of Note ****

Holiday Movies at the State Theatre

Holiday movies will be shown at 1 pm & 4 pm at the Historic State Theatre, 913 Washington Avenue on December 4, 11 and 18, 2016.

Admission is **FREE with a non-perishable food item** donation or a cash donation to benefit Safe Harbor Kitchen. The complete schedule of holiday movies at the State Theatre can be found at www.statetheatrebaycity.com

Free Horse Drawn Carriage Rides



Available Sundays through December 18, 2016. Pick-up is from noon until 3 pm in front of the State Theatre, 913 Washington Avenue.

Sponsored by Nelsen & Co., Sister Studio Design & Marketing and the Downtown Management Board

Assessor's Office

The 2016 winter property tax bills have recently been mailed. If a taxpayer has a mortgage with an escrow account, the property tax bill has also been sent to the mortgage lender. The taxpayer's recent mailing is intended for informational purposes only.

Community Development

Building Code Enforcement and Rental Housing

Fletcher Building (700 Marquette Avenue)

A dangerous building hearing will be held on Wednesday, December 7, 2016, at 1:00 pm in Room 317, City Hall, regarding the Fletcher building located at 700 Marquette Avenue. The property owner was

sent a Dangerous Building Notice and Order on September 20, 2016, stating that a copy of plans for either the repair or demolition of the building and a financial statement showing the ability to either repair or demolish the building would need to be completed by September 30, 2016. Due to lack of a response from the property owner, the dangerous building hearing was scheduled.



At the hearing, Alan Hugo, Hearing Officer, will take testimony from the Code Official, the owner of the property and any interested party and render a decision either closing the proceedings or ordering the building and/or structure demolished, otherwise made safe or properly maintained. If the property owner fails to appear or neglects or refuses to comply with the order issued by the Hearing Officer, a report of the findings and order will be submitted to the City Commission for further action.

Economic Development

City's Economic Development staff attended the Fall 2016 MEDA Toolbox seminar this week

City staff will be keeping a close eye on potential forthcoming changes to incentive programs allowed by the State of Michigan, as some of these are under consideration for expansion, including the brownfield rehabilitation incentives that have made several prominent redevelopment projects possible in recent years. The City is in the process of the first of three required steps to achieve Redevelopment Ready Communities certification through the Michigan Economic Development Corporation (MEDC) – an administrative requirement as of October 2017, to obtain various community development incentives through the State. It is anticipated that this certification will take a minimum of two years but once obtained will help the City to comprehensively streamline processes to be as developer-friendly as possible.

Planning & Zoning

Master Plan Update

Per the Michigan Planning Enabling Act, local governments in Michigan should be updating or at minimum formally reviewing, their master plan every five years. A city master plan is a legally-adopted framework for systems and investments within that community, including economic, social and physical and transportation components. The City of Bay City Planning Commission and staff have been working on proposed updates to the City's master plan for months now and anticipate receiving a comprehensive draft update from hired consultants, Carlisle Wortman & Associates (Ann Arbor), within the next week or two. Staff will be reviewing the proposed updates before sending the proposal to the Planning Commission (PC), from which (if approved by the PC) the plan would be sent to the City Commission for consideration.

Electric Department

Battery Park Christmas Tree

Utility crews installed a new service feed for the Christmas tree placed in Battery Park. The installation included digging up pipe and wire in the middle of a span, bringing the feed through a hand hole and then splicing in a feed to the temporary plug feeding the Christmas tree.



Uptown Reliability

A splice cabinet in the Uptown Development was found blown open due to a failed connection resulting in an

outage lasting less than one hour. Crews isolated the cabinet, restored power to circuit, replaced the elbows and re-energized the cabinet. This is a good example of why electric equipment should not be used for public use. If an individual would have been sitting on this cabinet at the time of failure it could have resulted in serious injury or death.



Public Safety

Patrol Operations Division

The City is pleased to welcome two new employees, Brent Green and Matthew Meisel. Public Safety Officer Green comes from Bridgeport Police Department. Public Safety Officer Meisel comes from the Essexville Department of Public Safety. They are both originally from the Bay City area and are graduates of All Saints Catholic Central High School and Delta Community College. They began in the field training program on December 1st, and will be training on both day and night shifts. They will be great assets to the Public Safety department.



The Department held a training session at the Lincoln Center for McLaren Bay Region Staff Members and Ambulance Crews. The training session was a table top exercise which explained the tactics and measures used when responding to active shooters and mass casualty incidents. The participants also included firefighters from the Fire Operations Division. The focus of the training was to explain Bay City's response to these incidents and to explain the rapid response treatment model. The discussions included the integration of other agencies into this model and continued county wide training.

Fire Operations Division

On November 24th, personnel responded to a structure fire at a single-family residence located on 18th Street. Six on-duty firefighters, four public safety officers, five off-duty and two paid-on-call fire fighters all responded to the incident. Engines were dispatched shortly after 7 am after McLaren Bay Region EMS discovered the fire and contacted 911. The incident involved one civilian fatality which was investigated and has since been deemed a homicide, with a resulting arson. Fire Operations personnel cleared the scene seven hours later due to the nature of the crime and reported no other injuries. The Fire Marshal and Fire Investigator were also on scene and are working together as the case evolves.

Support Operations Division

Detectives in conjunction with officers from the VIPER Unit investigated the homicide and arson which occurred on 18th Street on November 24th. Through the investigation the victim was positively identified through dental records and both of the victim's vehicles, which were missing from the residence, were recovered. On December 1st, two suspects were taken into custody. One suspect is an adult male age 21 and the other suspect is a juvenile male age 16. The investigation is ongoing.

Community Policing Unit

On December 6th, officers from the Bay City Department of Public Safety will be participating in "Shop with a Cop" hosted by Meijer and the Fraternal Order of Police Lodge 103. The event takes place from 6 pm to 8 pm at the Meijer store located at 595 N. Pine Road in Essexville. This program gives children, who may not otherwise have had the opportunity, to shop for Christmas presents for themselves and others at no expense to them. Officers will be on hand to assist the children as they shop for their items. There are approximately 40 children participating in this year's event.

Public Works

Parks

Mild late fall weather conditions has allowed Parks Division personnel to continue working outside to complete a number of grounds maintenance projects. Currently, stumps resulting from recent tree removals are being taken out using the Wacker Neuson tractor and a stump grinding attachment that was purchased last spring. To date, approximately 29 stumps have been removed from several park locations and Oak Ridge Cemetery.



Porta pottys provided by a contractual vendor are being removed from a number of park locations this week including: Defoe, Carroll, Bigelow and South Veterans Park. One porta potty will continue to be available at Golson and Cass Avenue



Boat Launches and two near the North Concession in Veterans Park. The two sanitary shelters located in Defoe and South Veterans Parks will be secured following the porta potty removals.

Street/Sanitation/Fleet Department

Brush and Yard Waste collection ended this week.



Staff will be placing a vehicle at the City Service Building for **any City residents** that wish to bring in their yard waste next week.



Please call the Sanitation office at 894-8312 for more details.

Wastewater Treatment Plant

On November 28, 2016, the WWTP received 0.56 inches of rain. The relief sewers and #5 Retention Treatment Basin were utilized to store the excess flows until they could be dewatered to the plant for further treatment before being discharged to the Saginaw River. Total rainfall for the month was 1.92 inches.

For the month of November, the WWTP processed 146 million gallons of raw sewage (an average of 5.1 million gallons a day), 132 million gallons of clean water (an average of 4.6 million gallons a day) was discharged to the Saginaw River and 421,000 gallons of sludge was dewatered, processed and hauled away to landfill.

Took the south screen/grinder unit in the plant's preliminary treatment process out of service because of bearing(s) failure in the rotating drums. These bearings will have to be replaced before the unit is put back into service.

Having problems with the influent bar screen in the plant's wet-well. The bar screen prevent debris from the City sewers from damaging the raw sewage pumps and other downstream processes. During recent rain events, the screen plugs up with leaves causing flows to back up and the raw sewage pumps not to operate correctly. Plant personnel have had to manually remove the leaves that come with the increased flows so the pump station operates correctly.