

City Manager's Office
Status and Information
April 29, 2016



*** *Of Note* ***



Once again, the City is part of the Give Local Bay campaign!

On May 3, 2016, we will be competing with many nonprofits for a portion of a \$35,000 incentive pool.

The first contest - which consists of a \$300 bonus –goes to the nonprofit with the most votes! (**only one vote** per person is allowed)

Please click on the following link <http://bayfoundation.org/give-local-bay-2016/> and vote for **one** of the five areas listed for the City:

Carroll Park Designated Fund **Nate Doan Park** **Infinity Skatepark**
BC City Hall Maintenance & Restoration **Department of Public Safety Technology**

The agency with the most votes from today thru May 2nd will win \$300. Please ask your business contacts and friends to Give Local Bay!

Manager's Office

Federal court permanently enjoins Secretary of State from enforcing gag order law

LANSING, Mich. — U.S. District Judge John Corbett O'Meara has accepted an agreement between the Secretary of State's office and local governments and school groups, permanently enjoining Secretary of State Ruth Johnson from enforcing a law passed in December that prevented local officials from providing factual information on local ballot proposals.

O'Meara's order, entered today, references his previous temporary injunction against enforcement of the law, saying that the local governments had "demonstrated a strong likelihood of success on the merits of their claim that (the law) is unconstitutionally vague and thus void."

The gag order was part of a larger campaign finance bill that passed the Legislature with little debate in the final days of last year's legislative session and was signed by Gov. Rick Snyder, becoming Public Act 269 of 2015.

Smart 911 adds Bridge Lift Notifications

Ryan Manz, Bay County Emergency Management Coordinator announced Bridge lift notifications are now in service. Opt-in selections are now available when a citizen logs into their Smart911 profile, opts to "Receive Emergency Notifications from MI-Bay County", and then selects which bridges they would like to receive lift notifications.

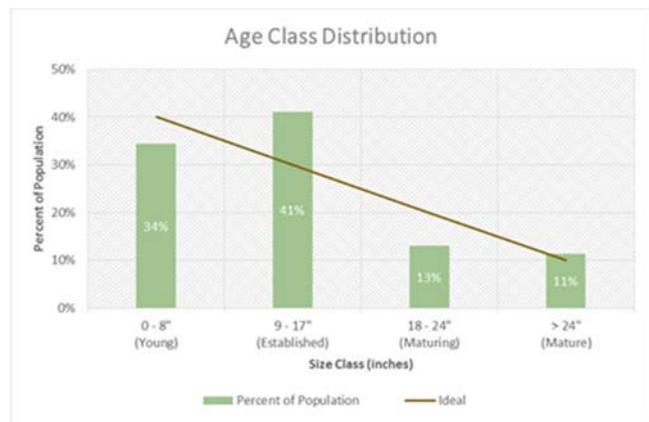
City Manager attends General Motors Special Announcement Event

On Wednesday April 27th General Motors announced they will invest \$118 million into its Bay City Powertrain plant, creating 29 new jobs and retaining 67 positions.

Electric Department

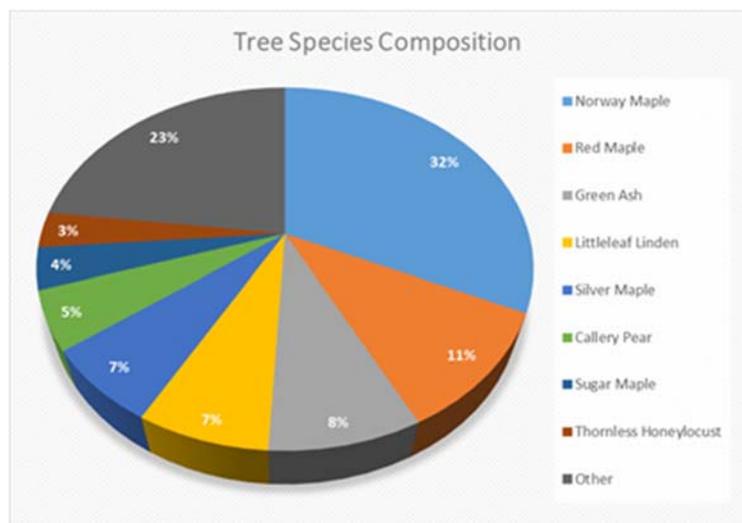
Tree Asset Inventory:

The Davey Resource Group (DRG) completed their city wide right-of-way tree inventory. The utility received \$12,000 in grant funding from the Michigan DNR Urban and Community Forestry program to apply toward this endeavor. The data collected by DRG will be analyzed to better understand species composition and tree condition and to generate a comprehensive tree management plan that will ensure a healthy urban forest for years to come.



Key Findings

- A total of 19,276 ROW trees were inventoried
- The City has a significant Norway Maple population
- 8% of the City's trees are Ash, which are susceptible to the Emerald Ash borer
- The majority (41%) of trees are *Established* (9-17 inches diameter at breast height class)
- The overall condition of the tree population is Fair or Good
- Primary Maintenance recommendations include: 12,722 Routine Prunes; 3,245 Young Tree Trains; 2,967 Tree Cleans; and 342 Removals



Summer Rebate:

The Electric Department energy optimization program will be rolling out a central air conditioning unit tune up rebate. Rebate applications will be sent out to residents beginning with May 6th utility bills. Rebate applications will also be available at BCEL P service center, City Hall in the Accounts Receivable/Customer Service department and at participating Trade Ally locations. The program will run June 1-September 30, 2016.



Information Technology (IT)

This week the City's new website vendor CivicPlus was on-site working with almost every department in the City. It was very busy with 21 meetings over three days to review current content and discuss the new layout and design of the Website under development. The proposed changes were very well received by all involved.

Neighborhood Services

The 2016/2017 Annual Plan to HUD will be completed and ready for a 30 day comment period on Monday, May 2nd. The plan details the CDBG & HOME grant expenditures, priorities and goals. During this period, copies of the Five year Consolidated Plan and the Annual Plan may be reviewed at City Hall, 301 Washington Avenue, Bay City, MI 48708, Room 211 and can also be found on the City's website.

Public Safety

Fire Operations Division

On April 28th, fire suppression personnel gave a tour of Fire Station #1 to students from Washington GSRP Pre-School. The children learned about fire safety while visiting the station.

Community Policing Unit

The Men's Philanthropy Donor Advised Endowment Fund of the Bay Area Community Foundation has awarded the Bay City Department of Public Safety a \$1500 grant for the Department of Public Safety's Youth Leadership Academy. The Youth Leadership Academy is an 8 week-long program which will run from June 15th through August 3rd. The program strives to encourage young people to understand their role in our community and society. This program was developed to provide young people in 6th through 8th grade with an opportunity to learn about:

- The job of a Public Safety Officer and Firefighter
- Leadership and decision-making skills.
- Teamwork and communication.
- The benefits of public service.
- Fostering positive relationships with law enforcement officers and other Public Safety Professionals.
- The challenges and demands associated with the law enforcement and firefighting profession.
- The role of the individual in shaping his or her own future by making good choices.

Public Works

Park Operations

Parks employees completed a project last Saturday to remove debris from each of the three boat launches and the floating dock at the Rowing Club. Approximately 20 truckloads of debris were collected and taken to the compost site for disposal. Additional debris has been collecting in each of the launches as a result of this week's rain events and an additional cleaning may be required prior to Saturday's Walleye opener.



The sanitary shelters at Bigelow and Veterans Park are being opened and prepared for use. Additional porta-pottys will be placed in park area next week. The majority of porta-pottys in City parks are furnished and maintained by a contractual vendor.

A project to restore water services in park areas is nearing completion. The work will be delayed at Carroll Park pending valve repairs to the supply line, and at Wenonah Park due to the water line improvements along Water Street.

Liberty Harbor Marina

The Marina Manager began working this week to prepare the office and shower rooms for the seasonal opening this coming Sunday. In addition to performing site maintenance the Manager is also completing interviews for dock attendants. Forty-four seasonal slips have been reserved to date.

Engineering

The 2016 construction season is underway with the following projects slated to be completed this year:

Ninth Street, Saginaw to Washington- This roadway reconstruction project was commenced last fall and then suspended during the winter months. The project includes new curbs, pavement structure and an angle parking area in front of the Museum utilizing salvaged road brick from the original roadway. Consumers Energy provided a portion of funding for the project subsequent to gas main replacement work they recently completed. The first course of asphalt is being placed today (April 28th). The project will be completed by next week.

Tenth Street, Saginaw to Washington- This roadway resurfacing project was added to the Ninth Street project by change order. The project was able to be funded with the residual funds from the Washington Street project from last fall. The project includes milling the existing surface and placement of a new asphalt overlay. The project started yesterday (April 28th), and will be completed by next week.

Downtown Streets resurfacing- The remaining downtown street resurfacing project is expected to commence on Monday May 2nd. The project includes resurfacing all the streets west of Adams in the downtown area except for Washington and Center Streets which were completed last fall. Also included is Fifth Street from Adams to Madison and the Water Street widening work (Sixth to Fifth Streets) to accommodate new angle parking. The majority of the work will have a 2inch depth cold mill and a one lift new paving surface. The work is expected to be completed on or before July 8, 2016. The Water Division is completing water main work along Fifth Avenue and Water Street as well as additional work along Fourth Street at Adams in preparation for the street work. The Public Works Director conducted public meetings this week to inform business owners of the project scope. The project is being partially funded by the DDA.

Johnson Street resurfacing, Center to 2nd- The project was bid last fall and postponed until now. The contractor began storm sewer repairs this week. Curb repairs are also underway and expected to be completed within two weeks. The pavement surface will be cold milled and placement of a 2 inch overlay will follow. All work is expected to be completed within 3 weeks.

Madison Avenue, Columbus to McKinley- This project includes reconstructing the roadway and construction of new storm sewer. Federal funding has been secured for the project, so it is being let for bids by the Michigan Department of Transportation. The final plans have been submitted to the State for bidding purposes. The bid letting is scheduled for July 8, 2016. Construction will take place in the fall.

Mulholland watermain replacement, Columbus to 16th- The project includes replacement of the watermain along the full length of the street adjacent to the hospital. In conjunction with the watermain work, the street will be repaved. The street paving is being funded by the Hospital, as Mulholland is owned by the Hospital. The design work being undertaken by Rowe Engineering is underway and will be ready for bidding in June. Construction is expected to take place this fall.

City Hall Parking Lot improvements- The project includes expansion of the parking lot to complete removal of the Electric substation and new curbing, pavement, landscaping and an improved Saginaw Street pedestrian crossing facility. Design is underway and will be ready for bidding in June. The project will be bid jointly with the Mulholland watermain replacement project. Construction will take place this fall.

Capital Improvements planned for next construction season (2017) are currently being designed and include the following:

Patterson Avenue reconstruction, Marquette to Smith- The project includes watermain and storm sewer work. Federal aid is secured for the project. The design is being completed by Hubbell Roth and Clark. Construction is expected to take place during the summer of 2017.

Midland/Vermont Curve resurfacing, Wenona to McKinley- The project includes resurfacing the roadway. Federal aid is secured for the project. The design is being completed by Rowe Engineering. Construction is expected to take place during the summer of 2017.

Wenona Avenue reconstruction, Thomas to Jane- The project includes storm sewer construction along with reconstructing the roadway. The project is being funded with CDBG funds. Design will be completed by the Engineering Division. Construction will take place in the spring.

Midland Business District Improvements, Henry to Litchfield- The project includes street reconstruction from Henry to Walnut as well as new sewer, water mains, sidewalks and street lighting. Street resurfacing from Walnut to Litchfield will be included. The project is being funded with water and sewer utility funds, TIFA funding and undesignated State funding. The design is being completed by Rowe Engineering. Construction is expected to take place during the summer of 2017.

Independence Bridge Repairs – The project includes replacement of the Bascule span deck grating, span stringers, and sidewalks. Staff is reviewing engineering proposals to provide design and construction engineering services for the project. Construction is expected in the fall of 2017 and winter of 2018. The project is being funded with Federal, State and local funding.

Streets, Sanitation & Fleet

The thin film plastic bags (typically from retail stores) are **not** acceptable item for recycling as these bags cause major safety concerns for employees at the recycling plant. Representative from ReCommunity have requested that this information be shared with the public. City employees will monitor the items collected and tag bins that contain these bags with a flyer to help educate our residents (see attached).

Purchasing

On Friday, April 22, 2016, Susan Carmien, Dana Muscott, and Amy Schabel attended the 9th Annual Reverse Trade Show hosted by the Michigan Public Purchasing Officers Association (MPPOA).

This year the show was held at the Lansing Center with 37 public entities and 217 vendors in attendance.

This event is free for the public entities and allows vendors to meet with the various purchasing agents and familiarize themselves on how to do business with the agency. "Reverse" meaning vendors are on the other side of the booths from a normal trade show. Valuable vendor information was gathered and will be distributed to the respective departments as well as being added to the City's bidder's list.



Wastewater Treatment Plant

Administration:

A "Come Celebrate Earth Day" was held on Friday April 22nd. The celebration included an information session held at the Pere Marquette Depot where information was presented on how the Bay City and Saginaw Wastewater Treatment Plants use Retention Treatment Basins to effectively treat combined sewage flows and keep the Saginaw River and Saginaw Bay usable for fishing and recreational use. The celebration concluded with open houses at both the Saginaw and Bay City Wastewater Treatment Plants.

Operations/Maintenance:

On April 26th the WWTP received 0.60 inches of rain which filled the relief sewers (9.7 million gallons of combined sewage) and put 15 feet (3.2 million gallons of combined sewage) into #5 retention basin. All the captured flows were returned to the WWTP for treatment before being discharged to the Saginaw River.

The south backwash pump was put back into service on April 25th. The pump had been out service since February 19th when the flow meter for the pump indicated the pump was not putting out flow.

#3 Retention Basin project update: RCL Construction has brought a crane on site and has begun to demo the monorail system used to move the hoist that is no longer usable and they have also started preparing the old dewatering screws from removal.

NO PLASTIC BAGS IN THE RECYCLING BIN

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The Problem: Plastic Bags do NOT belong in the Recycling Bin

- Plastic bags are not an acceptable material for curbside recycling programs.
- Acceptable Recyclables should never be placed in plastic bags.
- Plastic Bags increase costs at Recyclable Material Recovery Facilities.
- Plastic Bags contaminate and lower the value of Recyclable Materials.

The Danger: Our Employees Safety

The safety of our employees is our utmost concern. Our employees sort recyclables by hand and are in direct contact with every piece of material that is delivered to our Recovery Facilities. When plastic bags are improperly mixed in with acceptable recyclable materials, the bags entwine in the equipment. This causes unsafe conditions and downtime to clear the equipment so it works properly.



Plastic bags and film hang from a conveyor

The Solution: A Clear Message on how to Dispose of Plastic Bags

For the safety of our employees, it is important that our municipalities and customers publicize proper messaging on how to dispose of Plastic Bags by residents and businesses.

Disposal of Plastic Bags should be in accordance with local disposal regulations and never placed with recyclable material. The proper disposal of Plastic Bags will greatly decrease a dangerous condition for our employees.

- Many grocery stores, co-ops and retailers accept clean, dry plastic bags for recycling.
- Look for plastic bag recycling bins that are usually located at the entrance of the store.



Plastic bags clogs separation equipment that employees have to clear

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