



**ADMINISTRATIVE REVIEW APPLICATION**

**Neighborhood Services Department  
301 Washington Avenue  
Bay City, MI 48708  
989-894-8180**

File AR \_\_\_\_\_

[www.baycitymi.org/departments/planning-and-zoning](http://www.baycitymi.org/departments/planning-and-zoning)

Administrative review is required for: 1) construction or expansion of multi-family residential and nonresidential buildings and off-street parking areas when construction or expansion is less than 3,000 square feet in size; and 2) the colocation of new antennas on existing wireless communication system towers and alternative tower structures and the installation or replacement of equipment cabinets and buildings within existing wireless communication system compounds.

**Address of Property**

Street Address \_\_\_\_\_

**Applicant**

Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

**Property Owner** (Required if applicant does not own the property subject to this application)

Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

**Project Information**

Briefly describe project: \_\_\_\_\_

A site plan required by section 122-324 of the City Code must be submitted with this application. Please review this requirement with Planning/Neighborhood Services Department staff before submitting this application.

I/we shall comply with all provisions of chapter 122 (zoning) of the City of Bay City Code of Ordinances pertaining to the processing and disposition of this application. All information submitted with this application is true and accurate to the best of my/our knowledge and belief.

\_\_\_\_\_  
Applicant Name (printed) Signature Date

\_\_\_\_\_  
Property Owner Name (printed) Signature Date

**Staff Use**

Accepted by: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_