



May 15, 2016

Dear Bay City Resident:

Enclosed you will find the Application for the Reduction of Refuse Collection Charge. As approved by the City Commission, the City Ordinance regarding refuse collection services requires that each individual apply for the reduction on an annual basis. The renewal period for the upcoming year has now arrived.

In order to remain on the discount program you are required to complete and sign the enclosed renewal form. You must also submit a copy of your 2015 Michigan Homestead Property Tax Credit Claim 1040-CR form with your application. If you are a renter, you must submit a copy of your lease agreement.

If you do not file a Michigan Homestead Property Tax Credit Claim 1040-CR form, you may still qualify for the reduction if your income falls within the State of Michigan Winter Protection Plan guidelines (a copy is attached for your reference). If you fall within these guidelines, you must complete the enclosed affidavit and submit a copy of your 2015 Federal Income Tax Return as proof of your annual gross income. If a Federal Income Tax Return is not filed you must submit other proof of your annual gross income i.e. W-2 Form, verification of Social Security Benefit, etc..

Applications submitted without the required information will be returned unprocessed.

To avoid being removed from the discount program, you must submit the required forms and appropriate documentation by July 15, 2016.

If you have any questions, please call (989) 894-8199.

Sincerely,

Mike Vanderkuur
Staff Accountant
Enclosures (3)



**CITY OF BAY CITY
APPLICATION FOR REDUCTION OF
REFUSE COLLECTION CHARGE
For the Period of July 1, 2016 through June 30, 2017**

Filer's First Name, Middle Initial and Last Name	Telephone #
Home Address (number, street, and zip code)	Electric Utility Account #

HOMEOWNER'S SECTION

1) Enter the 2015 taxable value of your homestead as listed
on your State of Michigan 2015 MI-1040CR Homestead Property Tax Credit Form \$ _____

2) Property taxes levied on your home in 2015 \$ _____

3) Multiply line 1 by the City Millage Rate of 21.3365 (.0213365) \$ _____

4) Multiply line 3 by 60% (.60)..... \$ _____

5) Enter the amount from line 44 of your State of Michigan
2015 MI-1040CR Homestead Property Tax Credit Claim \$ _____

If Line 4 is **LESS THAN** Line 5 you are entitled to a 35% Reduction in your Refuse Collection Charge

RENTER'S SECTION

Address of homestead you rented (No., street, and apartment number)	Landlord's Name and Address	No of Months Rented	Monthly Rent	Total Rent Paid

1) Enter total amount rent paid in 2015 (as listed above - not more than 12 months) \$ _____

2) Multiply total rent paid in 2015 by 20% (.20)..... \$ _____

3) Multiply line 2 by 60% (.60)..... \$ _____

4) Enter the amount from line 44 of your State of Michigan
2015 MI-1040CR Homestead Property Tax Credit Claim \$ _____

If Line 3 is **LESS THAN** Line 4 you are entitled to a 35% Reduction in your Refuse Collection Charge

Mail this form along with a copy of your 2015 MI 1040-CR Michigan Homestead Property Tax Credit form to:

**Attn: Mike Vanderkuur - Accounting
City of Bay City
301 Washington Ave.
Bay City, MI 48708**

I, hereby, certify that all information provided is true and correct.

SIGNATURE

DATE

CITY OF BAY CITY
REDUCTION OF REFUSE COLLECTION CHARGE
CERTIFICATION OF GROSS INCOME AFFIDAVIT

City of Bay City
301 Washington Avenue
Bay City, MI 48708

I, _____, hereby certify that during the calendar year beginning January 1, 2015, and ending December 31, 2015, I have received the following income:

NAME OF EMPLOYER or SOURCE OF INCOME	ADDRESS OF EMPLOYER IF APPLICABLE	GROSS INCOME RECEIVED

Total Gross Income for the Entire Calendar Year \$ _____

I, _____, hereby certify that the gross income reported by me as detailed above is in conformity with the amount of gross income as reported on my 2015 annual Federal Income Tax Return, of which a copy is attached. If a Federal Income Tax Return is not filed, you must submit other proof of your annual gross income i.e. W-2 Form, verification of social security benefits, etc..

Signature of Applicant

If the information supplied above is determined to be fraudulent, you will be precluded from receiving the reduction of refuse collection charge for this fiscal year and in the future.

**WINTER PROTECTION PLAN
2015-2016
Income Guidelines**

Number of Household Members	Maximum Income
1	\$17,655
2	\$23,895
3	\$30,135
4	\$36,375
5	\$42,615
6	\$48,855
7	\$55,095
8	\$61,335

*Add \$6,240 for each additional household member

**Per the Michigan Winter Protection Plan Guidelines.